



**Miami R-1 Preschool
Handbook
2023 - 2024**

WELCOME, PARENTS!

Your child is about to begin a new adventure. For some of you, this will be the first time your child has been apart from home and family. For others, your child has been in day-care and is somewhat independent. In either case, preschool will offer a new challenge.

Our Mission is to help each child develop in his or her own way socially, physically and cognitively and learn those skills that will help him/her achieve a love of learning under adult supervision in a safe environment.

As parents, you may have questions about how we will achieve these goals, as well as questions about the basic operation of the preschool. The following is an attempt to address those questions.

Who will be teaching my child?

Your child's teacher will be Mrs. Dee Brooks. She holds a degree and is certified birth through 12th.

What will my child learn?

1. School is a great place to be
2. How to get along with peers
3. Language skills, including an awareness of sounds, vocabulary and self expression
4. An awareness of numbers and counting
5. Development of large and small muscles
6. Creative expression

How will my child learn?

1. Through play, using games, blocks, manipulatives
2. Teacher directed activities
3. Dramatic play, using puppets, the kitchen center and acting out simple stories
4. Music: singing, dancing and rhythms
5. Stories
6. Outside play
7. Art activities: cutting, pasting, painting, drawing

When can he or she start?

1. When your child reaches 4 before August 1.
2. **When he or she can take care of all toilet needs independently.**

What is needed for registration?

1. Complete immunization records
2. Copy of birth certificate
3. \$30.00 non refundable enrollment fee

What are the hours for preschool?

Preschool hours are from 7:45 a.m. to 3:40 p.m. Tuesday thru Friday.
Doors will open at 7:20 a.m.

Is the preschool calendar the same as the school calendar?

Yes, all holidays, early out days are the same. Pre-K will not attend school on Track Meet days and this includes one day in the fall and the other in the spring.

Is transportation provided?

Bus transportation will be provided for preschool children who reside within the district.

What is the cost?

There is NO cost for pre-school unless you are out of district. Out of district tuition is needed to enroll your child if you live out of district.

What is the school's discharge policy?

Your child **will** be discharged from school for lack of cooperation between the school and the home and failure of the child to benefit from the preschool curriculum. **Each child must take care of all toileting needs independently.** Re-occurrence of toileting accidents of three or more, not medically related, **will** result in dismissal from the program. Biting or hitting **will not** be tolerated and are actions that are subject to discharge.

Can my child eat breakfast and lunch at school?

Yes, both meals are served. If eating breakfast, your child will need to be here by 7:20 a.m. Lunch will be served from 11:40 a.m.- 12:00 p.m. If your child brings lunch and would like milk, there is a charge of \$0.25 for extra milk.

What about snacks?

Children will receive a snack every day. Mrs. Brooks will send out a list of suggested snacks and each child will need to provide snacks for the whole classroom in 1 week intervals. Mrs. Brooks will send out a calendar when your child is responsible for bringing snacks that week. If this is a hardship for anyone, please contact Mrs. Brooks.

Can I bring birthday treats?

Certainly, just let the teacher know in advance. They must be sealed and unopened due to USDA policies.

How will I know what is going on?

A monthly calendar of events and a weekly newsletter will be sent home with your child. Also, notes may be sent home periodically.

Please check your child's book bag daily for notes.

What supplies will my child need?

1. A book bag or backpack (regular size).
2. Any medicine to be dispensed throughout the year.
3. **An in-season change of clothes.**

Can my child bring toys to school?

As a general rule, students should not bring toys to school. If there is a special reason the teacher wants the children to bring something from home, a note will be sent informing parents.

What discipline will be used with my child?

All children will be treated with respect and no corporal punishment will be used. Our main priority is safety for all children. We do not allow violence of any kind. Hitting or striking will not be tolerated. No gun play of any kind will be allowed. Conflict between preschoolers is common and most often solved by discussion and reason. If that doesn't work, removal to a "safe" place where a child can get him/herself under control is next. If physical violence is involved, removal to the

principal/superintendent's office will be done immediately. If tantrums or excessive crying become an issue, parents will be called to remove the child from school.

Who do I contact if I have a problem or question about preschool?

For any questions or problems, first contact the teacher, Mrs. Dee Brooks.

Contact information is as follows:

(660) 852-3269 or dbrooks@miami.k12.mo.us

If you need further help or answers, contact the principal/superintendent Mr. Jacob Reiner.

Contact information is as follows:

(660) 852-3269 or jreiner@miami.k12.mo.us

What if my child is injured at school?

You will be contacted immediately if any serious injury should occur.

What are the illness procedures for the preschool?

A student should not be sent to school if he/she has the following symptoms or illnesses:

- Temperature above 101 degrees axillary or 100 degrees orally
- Diarrhea or vomiting
- Chickenpox, scabies, ringworm, or impetigo
- Head Lice
- Symptoms of other contagious diseases (measles, hepatitis, scarlet fever, etc.)
- A child does not feel well enough to participate in daily activities.

A child may be **re-admitted** to school when:

- Fever has been **absent for 24 hours without use of medication**
- Diarrhea or vomiting have been **absent for 24 hours**
- Strep infection has been treated for a **24 hour period and child is fever free**
- Conjunctivitis/pink eye: after medication has been given for **24 hours**
- Chicken pox: **6 days** and lesions are crusted
- Head Lice: Student will be checked for presence of lice.
- Impetigo: When lesions are healed or under antibiotic treatment for **24 hours**
- Ringworm: When medication has been given for **24 hours**
- Scabies: After treatment for **24 hours** with medicated lotion
- Measles: **5 days** after the appearance of the rash
- Mumps: **10 days** after the swelling begins
- The student feels well enough to participate in activities.
- The student is no longer contagious.
- When the student is free of lice.

If a child is found with head lice, he/she will be sent home from school. Any student sent home must be re-examined and free of lice before returning to school. If the student remains infested after three consecutive checks and/or misses five days of school due to infestation, the case may be referred to the Division of Family Services at the discretion of the school nurse or administrator.

Missouri Revised Statutes

**Chapter 167
Pupils and Special Services
Section 167.191**

August 28, 2011

Children with contagious diseases not to attend school--penalty.

167.191. It is unlawful for any child to attend any of the public schools of this state while afflicted with any contagious or infectious disease, or while liable to transmit such disease after having been exposed to it. For the purpose of determining the diseased condition, or the liability of transmitting the disease, the teacher or board of directors may require any child to be examined by a physician, and exclude the child from school so long as there is any liability of such disease being transmitted by the pupil. If the parent or guardian refuses to have an examination made by a physician at the request of the teacher or board of directors, the teacher or board of directors may exclude the child from school. Any parent or guardian who persists in sending a child to school, after having been examined as provided by this section, and found to be afflicted with any contagious or infectious disease, or liable to transmit the disease, or refuses to have the child examined as herein provided, is guilty of a misdemeanor, and, upon conviction, shall be punished by a fine of not less than five nor more than one hundred dollars.

(L. 1963 p. 200 § 8-19)
(Source: RSMo 1959 § 163.360)
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What if my child needs to take medicine at school?

It is best if your child's medication is given at home. If this is not possible, the nurse can dispense medicine. In this case, you must send the prescription bottle to school with all necessary instructions. This includes Tylenol, Ibuprofen, etc. *We must have the actual prescription bottle to dispense medication.*

Parents remember:

- Please make sure you have provided emergency numbers in case of illness.
- If your child is running a temperature of 100, he or she **should not** be in school.
- Check your child's book bag daily for schoolwork and notes.
- Send money in sealed envelopes with your child's name and its purpose clearly on the front.
- Inform the preschool teacher of any transportation changes, preferably in writing or call the office at 660-852-3269. If the teacher nor the office hears from you, your child will be sent home in the usual manner.

In your child's file, we **must** have:

- A copy of the birth certificate
- A copy of immunization records
- Enrollment forms with emergency numbers and the line regarding field trip permission signed.

We are always happy to visit with you before or after school. If you need to speak with us during the day, call the school number 660-852-3269.

We are looking forward to meeting and working with your child and having a successful year in preschool!

Mrs. Dee Brooks, Pre-School Teacher
Mr. Jacob Reiner, Principal/Superintendent